

BENHALL ST MARY'S PTA

Minutes from meeting – 7th November 2018

ATTENDEES: Chair – Jenny Eaves (JE)

Nanette Teague (NT), Sarah Scrivener (SS), Bridget Revell (BR), Hayden Morris (HM) Angela Pearce (AP), Katrina Mann (KM)

Apologies: Lynette Cartwright (LC)

Previous minutes confirmed OK.

Finances:

Balance at end of October £8754.10

£16.00 to be banked from tuckshop sweets that we provided to pre-school for the disco. There is also money from the last few tuckshops to be banked but advised to keep hold of this for floats for forthcoming raffles

To be deducted -

Invoice received for the lights for Christmas craft - £165.50

Insurance £60

£626 paid for Christmas Cards, which raised approx. £165.50, which Cauliflower Cards will reimburse.

As yet no invoice received for Shelter or Times Table App (BR to chase)

Bank mandate in process of being changed over to NT, JE and KM now that Genny & Becky have stood down. They have also removed themselves as trustees. KM to ask LC if she would mind being added.

NT & JE to get together to do a balance so we know what we have to spend as some moneys have been allocated but not yet paid out eg shelter.

Christmas Craft and Christmas Dress Down Day

This is going to take place on 5th December.

Lights already purchased and extra craft items to be ordered. KM to sort.

Flyer to be sent out advising of date and that children need to bring in jar for craft and that they can come to school in Christmas themed clothing for a minimum donation of £1 or prize to be put in the hamper.

Hamper raffle

AP to collect all hamper items and sort them into different hampers. We will need to organise going shopping with the money donations to source other hamper items. May be best to wait and see what we receive before we go.

She will then display hampers and sell tickets the following week for £1 per ticket. NT advised we have plenty of tickets. BR to sort somewhere for hampers to be stored.

Tesco may be able to donate a hamper – letter to be sent.

Draw to take place 14th December

Nativity Draw

Nativity performances are 10th Dec in the afternoon and 12th Dec in the evening. JE happy to sell tickets as she will be around. To check with LC to see if she will be also.

Discussed idea of selling mulled wine and mince pies but decided bit too late for this year but something to think about for next year.

Ongoing matters

Class Budgets – We are not sure how much money is left in the ‘pot’ as not all invoices have been received as yet.

Would be good to get feedback from teachers to see what else is needed.

Discussed the possibility of a spelling app similar to the times table one. AP to ask neighbour as used at their child’s school.

A water table has also been mentioned

Shelter – Invoice still not received but there is a query as to whether it is actually finished as roof not quite right. Mrs J is sorting.

Thank you card for shelter to be done by Woodlands on completion.

AOB

SS suggested a questionnaire to try and encourage more input from more parents, which we all agreed was a good idea and could be done and given out at parents evening later the same day/following day. JE & KM to draft after meeting

Next meeting – 30th November, 9am - to run through Christmas Craft and Raffle. 9am